



Board of Directors Meeting Minutes

Meeting Date: November 2, 2021

Meeting Time: 4PM PST

Meeting Location: Zoom Meeting (still amidst global pandemic)

Board Members in Attendance

Christy Garrard

Allen Enebo

Kimberly Kapustein

Michele McFarland

Teresa Cowan

Srini Anandakumar

Lynne Varner

Chelsea Musick

Meeting Minutes Taken By: Allen Enebo

Call to Order:

Who: Christy

Time: 4:01

Approval of Minutes:

Minutes Approved: Motion to Approve – Lynne; Seconded – Chelsea; Passed unanimously

Presidents Report:

- Branding report – COMPLETE
- SAVE THE DATE – Friday Jan 7th - New Branding Launch Celebration & Volunteer Appreciation
- December Meeting – Look for branding talking points for boardmembers
- IHCA – now optimistically hopeful they will participate
- Applied for Homestreet *Banksgiving* community grant
- Unsuccessful grant applications: Alaska Airlines Foundation and Weyerhaeuser Foundation
- Several other grants still pending: PSE, Sony, State Farm, America Walks

Treasurers Report:

- Nothing new to update

Old Business:

- Mission/Vision Discussion
- Mission statement Discussion (What you do?)
 - FINAL: The Community Fund stewards charitable contributions that enriches lives and addresses the needs of Issaquah Highlands.
 - Motion: adopt the above draft: Teresa ; second Sirini
 - Passed unanimously
- Vision Statement discussion (What we focus on in strategic plan?)
 - INSPIRE and BELIEVE as good action words
 - Agreed that we need to work on some CORE VALUES
 - Will also add a bullet point list for these
 - ACTION: Send out the discussion points to group and brainstorm offline - Christy

New Business:

- Strategic Plan discussion: Intro to Priorities and Objectives
 - Financial discussion regarding balance and general operating fund
 - Will we have staff or volunteer?
 - What do we do with the funds (one time or ongoing)?
 - Identify 2-3 priorities that we can help fund; (i.e Scholarships, Bike Skills Park, monument sign)
 - ACTION: Identify 3-4 priorities
 - 1) focused on organizational sustainability
 - 2) focused on education
- Swag: Online Fundraiser
 - All proceeds go to community fund
 - Motion: Comm Fund makes motion to accept proceed from online SWAG store be earmarked to the new Community Fund scholarship program.
 - Motion: Michelle; second Kim
 - Motion passed unanimously

New Action Items:

- ACTION: Send out the discussion points to group and brainstorm offline - Christy
- ACTION: Identify 3-4 priorities - ALL
 - 1. focused on sustainability
 - 2. focused on education
- Item 2

Board meeting adjourned at: 5:01PM

Respectfully Submitted: Allen Enebo

Date and Time of next meeting:

Next Meeting: Tuesday, Decembe 7, 4PM