



ISSAQAH HIGHLANDS

**HIGHLANDS
COUNCIL**

Board of Trustees

MEETING MINUTES

June 2, 5 p.m., Blakely Hall

BOARD MEMBERS:

Kashif Zahoor, President
Lisa Soboslai, Vice President
Ben Armlin, Secretary
Phil Nored, Treasurer
Alisa Taggart*
**Attending virtually*

STAFF:

Lindsey Pinkston, Executive Director
Maddie Coats, Communications Manager

NOT ATTENDING:

Zach Hall
Albert Wang
Anna Preyapongpisan, Emeritus

GUESTS:

Chelsea Musick, Central Park Resident
Chris Reichley, Dahlia Park Resident &
Harborstone Credit Union Manager
Zinna Park, HY Board President
Brian Smith, West Highlands Park Resident
Eric Wolak, Westridge Resident

Call to Order – Kashif / Time: 5:07pm

Lindsey Introduced Guests

Consent Agenda – Kashif

- Minutes –04/01/2025
Motion: "to approve the consent agenda as presented."
Motion: Phil
Second: Ben
Result: Motion passed unanimously

Board Elections – Lisa (Trustees) / Ben (Officers)

- In addition to renewing Albert, Ben and Kashif's terms, the Board Development Committee nominates Chris Reichley and Lynda Tammone to serve as Trustees. Chris will represent Commercial/Retail stakeholders and Lynda will represent residents. After consulting legal, the nomination committee recommends setting Chris' first term at four years to maintain appropriate staggering of trustees.

Motion: "to appoint Kashif Zahoor, Ben Armlin and Albert Wang to their second terms as Trustees and to appoint Chris Reichley and Lynda Tammone as first term Trustees, effective July 1, with Chris serving an initial term of four years."

Motion: Lisa
Second: Phil
Result: Motion passed unanimously

- The officer terms of Kashif and Lisa need to be renewed. Chris will replace Phil as treasurer.
Motion: "to appoint Kashif Zahoor as Highlands Council Board of Trustees President, Lisa Soboslai as Vice President and Chris Reichley as Treasurer, effective July 1."

Motion: Ben
Second: Phil

Result: Motion passed unanimously

Notes:

- Thank you to Phil for serving 12 years on the Highlands Council board!!!
- Phil begins one-year Emeritus Trustee term July 1.
- Actively seeking a representative for multi-family housing.

New Business

- Signing authority changes, effective 7/1/2025 – Resolution

BE IT RESOLVED THAT Board President, Kashif Zahoor, Board Treasurer, Chris Reichley and Executive Director, Lindsey Pinkston are hereby fully authorized to sign checks, transfer and withdraw funds, and update all bank accounts in the name of this corporation, or in the name of any affiliated organization, from the financial institutions selected by this organization, including, but not limited to those listed below:

*Harborstone Credit Union
HomeStreet Bank*

BE IT FURTHER RESOLVED that any previous signers or authorized users of all bank accounts, with the exception of those listed above, shall be removed from all accounts.

Motion: "to adopt the resolution as presented."

Motion: Phil

Second: Lisa

Result: Motion passed unanimously

Open Business - Lindsey

- Issaquah Highlands Community Fund (IHCF) – After consulting with our legal team, it has been decided that the best way forward for IHCF is for the Highlands Council executive committee to serve as IHCF board. The Highlands Council (HC) Executive director will serve as IHCF ex officio board member.

Motion: "To appoint HC President, Vice President, Treasurer and Secretary to the IHCF board in same positions and the Highlands Council Executive Director as Ex Officio board member."

Motion: Phil

Second: Alisa

Result: Motion passed unanimously.

Phil – Second: Alisa – Result: Motion Passed

- Blakely Hall resiliency
 - Generator Update – All of Blakely Hall can be on the generator. Will need to be rewired. First estimate is \$28k. 2nd estimate will be sought.
 - Repeater Update – Communications repeater had difficulty testing due to the amount of unlicensed repeaters in the neighborhood.
 - PSE Grant – Applied for grant via IHCF, should know this week.
- Branding MOU/Rebranding – Reprioritized – Reengaged with lawyer.

Management Report

- Youth Board (Zinna) –
 - Officer elections held in April. 10 people gave speeches to the board, 5 were elected to positions.
 - New board members interviewed incoming candidates. 21 selected for the HY Board (5 new).
 - New Director positions (Engagement and Outreach) were established.
 - Planning retreat is this Sunday.
- Staffing Update (Lindsey) – Kim has retired / New employee, Vivian Yang, started last week; will go full time July 1.
- Community Survey (Maddie) – 427 surveys received (30 more than last year) – Emergency Prep, neighborhood socials high on list for requested events.
- Annual Budgeting/Goal Setting (Lindsey) – Started budget for next year. Financials for this year are being updated by accountants. Budget draft expected by end of June in email.
- COI Social Connection Action Group (Lindsey) – Lindsey is working with city-wide group on fighting loneliness and isolation.
- Key Updates (Lindsey) –
 - Community Awards to be held tomorrow. Issaquah Highlands is honoring:
 - Volunteer of the Year (Ryan Abby)
 - Community Builder (Chelsea Musick)
 - Youth Leadership (Lily Pinkston)
 - Upcoming Summer Events: Movie Night July 11, Global Grub & Groove August 8, Community Picnic August 22
 - Block Party Grants – two have been accepted.

Stakeholder Updates

- Grand Ridge Plaza – Alisa – Join us for the Juneteenth Kick Off Fan Fest on June 21, 4-8pm.

Committee Reports

- Finance Committee –Phil/Lindsey – Waiting on accountant for financials – need to certify and reconcile accounts by end of June; Insurance renewed June 1 with a 15% increase.
- Communications Committee – Albert/Maddie – We are full force into the Summer issue!

Partner Organization Updates

- HFN – officially launched network updates. 54 homes to date are on new gear. 3-7 years expected for full upgrade (depends on appointment times for each upgrade).

Adjourn to: Executive Session– Kashif – 6:16pm

Adjourn – Kashif / Time: 6:57pm